



1st Claygate Scout Group

Trustees' Annual Report & Accounts

for the period

1st April 2015 - 31st March 2016



The Scout Centre
Oaken Lane
Claygate
Surrey
KT10 0RQ

This report follows the format of that recommended by The Scout Association document LT700001.

Section A: Reference and Administration Details

Charity Name: 1st Claygate Scout Group

Scout Association Registration No.: 05971

Charity Registration No.: 308135

Charity's principal address: see front cover

For the period covered, members of the Group Executive Committee acting as charity trustees were:

Ex-Officio:

Chairman	Stuart Ballard
Treasurer	Gary Ernest
Secretary	Rosy Treasure
Group Scout Leader	Hugh Gostling
Assistant Group Scout Leader	Debbie Bowles
Assistant Group Scout Leader	Mark Aulds
Explorer Scout Leader	Ed Bowles

Trustees Nominated:

President	vacant
Vice President	Dennis Warren
Vice President	Allan Carruthers
Vice President	Graham Gibbs

Trustees Elected:

Estate Management	Roger Hoad
Transport	Colin Coburn
Communications	Dave & Mish Cowie
Parent Representative	Harriet Lay
Quartermaster	Jonathan Dawes
Member	Will Sidaway

Bankers: CAF Bank, West Malling
Barclays Bank, Esher

Independent Examiner: Melanie Kennet

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Section B: Structure, Governance and Management

Governance

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association.

The Group is a trust established under rules which are common to all Scout Groups, and appoints its Trustees in accordance with the Policy, Organisation and Rules of the Scout Association.

The Group is managed by the Group Executive Committee (the GEC) the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees, they are responsible for complying with legislation applicable to charities. This includes the registration, keeping of proper accounts and making of appropriate returns to the Charity Commission.

The committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader and Assistant Group Scout Leaders, individual section leaders (by request) and parent representation and meets every 2 months. The GEC members for the year under review are listed inside the front cover and met together during the period on the following dates: 20th May 2015, 7th July 2015, 16th September 2015, 18th November 2015, 20th January 2016 and 16th March 2016.

The GEC exists to support the Group Scout Leader in meeting the responsibilities of the Group including:

- The maintenance of Group property and equipment;
- The raising of funds and the administration of the Group finances;
- The insurance of persons, property and equipment;
- Managing and implementing the Safety Policy locally;
- Assisting in the recruitment of leaders and other adult support;
- Promoting and supporting the development of Scouting in the local area;
- Appointing any sub-committees that may be required;
- Appointing Group administrators and advisors other than those who are elected;
- Ensuring young people are involved in decision making;
- Managing the opening, closing and amalgamation of Group sections as necessary.

Risk and Internal Control

The GEC carried out its annual review of risk assessments on activities, buildings and grounds, and the major risks and action to mitigate them, remain the same as last year and are given below.

1. *Fire, burglary and other damage to the building and equipment:* The Group would request the use of buildings and equipment from neighbouring organisations. The Group has sufficient building and contents insurance in place to mitigate against permanent loss.
2. *Injury to leaders, members, helpers and supporters:* Risk Assessments are undertaken before all activities. In addition the GEC has a standing item on their meeting agenda to consider any mitigating action required to address any reported

incidents. The Group, through the annual membership fees, contributes to the Scout Association's national accident insurance policy.

3. *Reduced income from fundraising:* The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income (see Financial Strategy on page 12). The Committee could raise the value of subscriptions to increase the income to the Group either temporarily or permanently.
4. *Reduction or loss of leaders:* The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section, or the Group as a whole then there might have to be closures. To mitigate this the Group actively encourages all new parents to assist in whatever way they can and guarantees places for leaders' children.
5. *Reduction or loss of members:* The Group provides activities for all young people aged from 6 years of age and upwards. If there was a reduction in membership in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section, or in the worst case scenario, the complete closure of the Group.

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include 2 signatories for all bank payments and comprehensive insurance policies to ensure that major insurable risks are covered.

Section C: Objectives and Activities

Group Objectives

As part of the Scout Association, the aim of the Group is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential as individuals, as responsible citizens and as members of their local, national and international community. The method of achieving this aim is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by trained adult leadership.

Group Scout Leader's Report

I must admit it has been a challenge to prepare this report for an AGM in October which reflects on the year 1st April 2015 to 31st March 2016. So much of our Scouting happens in the present and thus I find that many of the things I want to relate, actually occurred in the six months that have followed the review period.

The expansion that I mentioned in last year's report has been sustained, and it is a credit to all of the leaders that we have managed to sustain this growth. I have not been advised of our



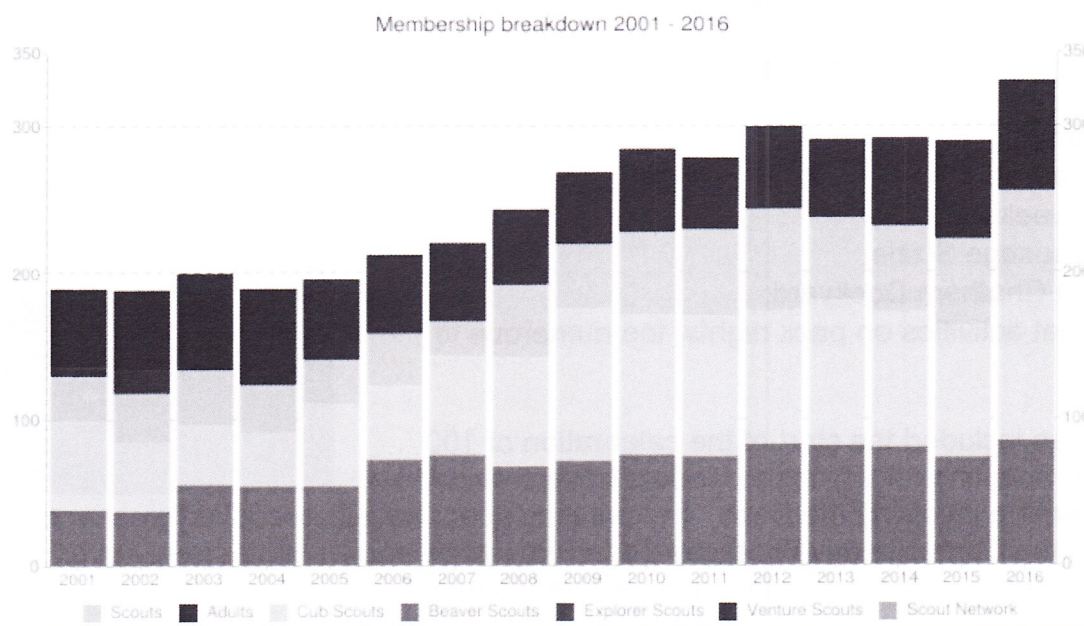
status nationally but we are still one of the largest Groups in the country – quite an achievement!

I am pleased to report that growth in the Explorer section (aged 14-18) has been sustained and congratulate the following Scouts on achieving their Gold Chief Scouts Award during the year before moving up:

Daniel Marriott, Emma Lupoli, Gemma Thorogood, Gregory Vorbrich, William Boyce', Daniel Creigh, Kathryn Ainley and Nicholas Wright.

During the year we added the following information to the waiting list application: 'If you reside outside of our normal catchment, such as in the Weybridge, Kingston Upon Thames, or Hershaw areas your application for a place on our waiting list is unlikely to be accepted.' Despite this, the waiting list exceeds 300 across the age ranges.

A breakdown of our membership over recent years is shown below:



The following section reports highlight activities over the period from April 2015 to March 2016 but it is also worth pointing out that our regular newsletters are all available on our web site at <http://www.claygatescouts.org/newsletter.htm>.

The following table shows the breakdown of Group membership as reported to the Scout Association in January 2016.

January 2016 Scout Census 1st Claygate Scout Group

	Male	Female	Total
YOUTH MEMBERSHIP			
Beaver Scouts	65	19	84
Cub Scouts	75	23	98
Scouts	65	8	73
TOTAL YOUTH MEMBERSHIP	205	50	255

Beaver Scouts

It has been yet another fun-packed year for our 3 Beaver colonies including:

- Attending 2 days of our 3-day long Group camp, which included a Beaver sleep-over based on Space for members, and a family fun day on the Sunday;
- Attending Bazazz, the triennial County event for Beaver Scouts;
- The three colonies attended the Beaver District Party;
- Mega end of term parties in December and July held at the Scout Centre;
- Most members achieving their Bronze Chief Scout Award as they move onto Cub Scouts.

Cub Scouts

Once again Lions, Panthers and Lynx packs have participated in a varied programme, sometimes together, and sometimes on their own.

These have included the following:

- Group camp;
- District Camp;
- Training weekend;
- District Sausage Sizzle;
- Staying at Chatham Dockyard;
- Some great activities on pack nights, too numerous to mention.



The period has included the start of the celebration of 100 years of Cub Scouting for which the leaders have provided an active programme involving the Cubs. In April they spent an action-packed weekend at Gilwell Park, the Campsite developed by Baden Powell as shown on the front cover. More of these celebrations will be mentioned in next year's report.

Scouts

The Troop has had an active year with a greenfield camp in Devon which was very successful. They have taken part in a variety of District events; including winning the 5-a-Side Football and the Day Hike and coming 2nd in the Night Hike and Archery Competitions. Scouts from 1st Claygate contributed to the Esher Scouts Orienteering Club winning the Southern Navigators league in March 2016.

Scouts took part in a variety of camps and have followed an active programme which included Scouting skills along with, and as well as, climbing, sailing, kayaking, archery, shooting, rafting, and cycling.

The Troop ran a Christmas Post Service in Claygate and chose to support the Alzheimer's Society - one of the Scout Association's Million Hands Charities.

Explorer Scouts

The unit has based their programme on bush craft, cooking activities, a raftless race, and a varied games evening.

In addition the Unit members took part in a variety of District activities and at the end of the year came second in the District Scope Trophy which they had won the previous year.

Plans have been taking shape for a special trip to Philmont in Canada in 2017 which we look forward to reporting. This will lead to the Unit holding a number of additional fund-raising events in the coming year which we hope you will support.

1st Claygate Scout and Guide Band

The Band have had another exciting year starting with the St George's Day performance at Windsor Castle in April 2015 which was the culmination of much rehearsing in the preceding months.

The Training Band is now well established as a feeder into the Junior and Senior sections and is working well as is demonstrated by the steady increase in invitations to play at external events which have been received.

Performances during the year under review have included:

- National St George's Day Parade at Windsor Castle.
- Leading Parades for St George's and Remembrance Days;
- Claygate Flower Show;
- Lord Mayor's Show
- Undertaking Carol Singing around the Village;
- Carols on the Green.



Canoeing, Archery, Orienteering Clubs

Archery Club takes place for the Scout Troop generally every other Friday and remains a popular activity.

Canoeing/Kayaking is provided throughout the summer, BC 1, 2 and 3 star courses are on offer to both Scouts and Explorers. We are fortunate to have a number of well qualified coaches and continue to retain a close association with Surrey Scout County Water Activities Club.



This year Robert and Michael Gostling achieved their Level 2 coaching awards. Michael has also undertaken his 4-star white water leader qualification which allows members to take part in trips such as the annual weekend at Symonds Yat.

Members of the Scout Troop take part in orienteering with other Scouts in the District and this has raised the standard of navigation as evidenced by our results in the Day and Night Hike competitions.

Scout Active Support

We are fortunate to have a fantastic support group of adults who are either ex-leaders, ex-members or just keen supporters with specialist skills that they use to help the Group at various times. These include those who;

- maintain the grounds;
- drive the minibus to and from events, such as kayaking;
- run bases at camps/events;
- marshal at parades;
- provide administrative support to the Troop and Band and
- support fundraising such as Plant & Jumble Sales.

Group Executive

Stuart is now well-established in the role of Chairman and has retained a strong team who have worked their way through a number of topics including the following:

- maintenance of the fabric of the building and grounds including decoration of the main hall;
- regular servicing of boilers, alarms, extinguishers etc.;
- regular maintenance of transport;
- publicity and communication with our supporters through posters, adverts and the website;
- liaison with and between our parents especially in relation to support for activities and events improved by introducing the ability to offer support via our website;
- replacing the canoe trailer;
- introducing a photograph and social media policy;
- taking action with regard to parking issues in the car park;
- introducing a new accident reporting system & adding safety as a standing item on the GEC Agenda;
- discussing plans for Explorer Trip to Philmont in 2017;
- managing Waste Disposal Issues.

We are fortunate to have a committee with wide-ranging skills that ensures we are able to provide the level of support required in running such a large Group.

Looking forward

The Group represents 24% of the membership of Esher District and is one of the largest Scout Groups in the country.

This year has been one of consolidation of our numbers and embedding the new programme. We have also enjoyed celebrating the Band's achievements.

So what are the challenges and projects for the Group going forward into 2016/17?

- Implementing long-term strategies to address the increase in numbers.
- Recruiting leaders and volunteers for other roles in the Group will always be a challenge.
- Introduce further ways of using digital technology to make life easier for everyone.
- Improve our communications with past members and friends.

Last year I mentioned that the Group needed to assess the movement's document '**Scouting For All - Our 2014–18 Strategy**' in which the themes are to make Scouting a

Movement that is growing, inclusive, shaped by young people and making a positive impact in our communities. The Group met in October 2015 and has developed plans for this which will be presented at the AGM.

Conclusion

None of the above is possible without the wonderful team of leaders and helpers we have, but there's always room for more. So a big thank you from to them all from me, they do fantastic things to provide quality Scouting here in Claygate.

The more adults we can recruit, the more we can achieve. So come and be part of something special and so help us to develop the adults of the future, and have a great deal of fun at the same time.

I would also like to thank the people left at home while the leaders are off doing Scouting activities. These husbands, wives, and the like, are often overlooked and deserve our thanks as we rely equally on them.

As ever, the future looks busy but I am confident we can meet the challenges ahead.

Hugh Gostling, Group Scout Leader

Public Benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings. Subscriptions are charged for membership to cover immediate running costs of the Group and these do not unduly restrict membership. The Group follows the principle that no one should be excluded because of their inability to pay membership subscriptions.

Two key principles which demonstrate that Scouting's aims are for the public benefit are that through the Scouting methods, young people develop towards their full potential and that there is a clear link between the benefits for young people and the purpose of Scouting. The safety of young people is taken very seriously, and the benefits which Scouting activities provide, far outweigh the risks. Any private benefits from Scouting are incidental, other than to those as a beneficiary.

The Group admits members primarily from the areas of Claygate and Esher.

Section D: Achievements and Performance

Group Chairman's Review

Financial review

The Group's finances remain in good health with another year that has generated a surplus, thanks to the success of our various fundraising activities. Thanks again to Gary Ernest, our Treasurer, for keeping our finances in such good order.

The budget process continues to work well. You can see the full financial picture elsewhere in this report.

Premises and Vehicles

The regular cleaning and maintenance programme has continued under the guidance of Roger Hoad who has been very diligent in maintaining the premises to keep them to a good standard and avoiding disruption to regular activities by arranging repairs in holiday periods where possible. The maintenance days that are run each year are well attended by parents and other volunteers and ensure the building and grounds are kept ship-shape. I'd like to thank Roger for his time and effort.

Colin Coburn manages our minibus and vans so they are always in tip-top condition. Not only do these vehicles ferry our young people and equipment around, they are lent out to other organisations in Claygate.

We continue to monitor the position with respect to the possible purchase of the freehold land at the back of the Scout Centre which we currently rent. We will report back if there are developments in this regard. We periodically review our premises situation, to ensure we maximise the Centre's use and provide the best programme we can to the maximum number of children.

Fund raising

In 2015 we reintroduced our Summer Fete which saw a huge number of activities suitable for the whole family. Thank you to the large team, led by Gary Ernest, who worked so hard to ensure it ran smoothly. Our Jumble Sales at the Scout Centre continue to be a great success financially with thanks to Sandra Fox, John and Dot Baldwin and their regular helpers for organising them. The Plant Sale, organised once again by Gill Gostling and Christine Warner, and the Christmas Tree sale are also very successful. As always, it is very important that these fundraisers are supported by parent volunteers and we urge you to ensure you volunteer for at least two of these fundraisers each year.

We also thank Debbie Bowles for leading on the fundraising that takes place at the Christmas Lights and Flower Show.

The financial statements provide more information on revenue and expenditure from our fund raising events. Any surplus we generate remains a key part of our budget planning each year. So, a big thank you to all those involved. It needs to be recorded that however small a part you play it is all very helpful to our raising money, contributing to community relations and group wellbeing.

We acknowledge the support from Elmbridge Borough and Claygate Parish Councils, as well as similar organisations that have provided financial support over many years, and thank those individuals who make significant donations to us.

Charitable activity & community relations

The Group's profile in Claygate is very high and our standing in the community has continued over the last twelve months. The Group remains very committed to its role in the local community and has been an active participant in many Claygate events, such as Claygate Clean-up as well as the Christmas Lights and Flower Show. As mentioned above, our vehicles are available to local community groups, maintaining our profile and earning income at the same time.



The Band, in particular, keeps the Group in the public eye at such events as Remembrance Sunday and St George's Day Parade, which have become part of the local community calendar. The Band continues to go from strength to strength, in 2015 enjoying an invitation to parade at the Lord Mayor's Show, to be repeated in 2016. The Band performed admirably, in what can best be described as dreadful weather conditions.

Publicity and Communications

Thank you to David and Mish Cowie for their work on our communications over the year. Since year-end, they have stood down and we welcome Zeena Hicks who has taken over this role.

Carol Nichols has again ensured that high quality newsletters are prepared in a timely manner. Thank you for your support, Carol. Rhid Tinkler has taken over responsibility for this. Rhid has also been instrumental in updating our online payments system and similar behind the scenes systems, for which we give our thanks.

Our webmaster John Wright does an excellent job of keeping our website up to date but he does rely on us all to provide information, photos and dates. So, a big thank you to John for all he does.

Adult support & recruitment

This year has seen a number of new leaders join the Group, either replacing departing leaders or bolstering existing numbers. For those who have left, we thank you for your support and for those that have joined, we thank you for your commitment.

Hugh works hard to manage the waiting list and recruit the necessary leaders to ensure we can offer scouting opportunities to the maximum number of children in our community. We are running pretty much at the capacity that the Scout Centre has, but there is always need for more volunteers.

Parent representatives

The Parent Representatives system remains key in ensuring there is liaison between parents and leadership and also for ensuring there is appropriate volunteer support for our various events. Harriet Lay works hard in co-ordinating this area and I thank her for her energy and enthusiasm and also thank the various parent representatives for their work during the year.

Safety and risk management

During the past twelve months, ongoing risk assessments have taken place to ensure our activities and assets are managed with care, to heighten awareness of health and safety requirements and thereby reduce or eliminate risk to our young people and others involved. The principal risks are outlined elsewhere in this report. Health and safety is a standing agenda item at the Executive Committee meetings, as we continue to ensure this important subject is given the attention it deserves.

Thanks

A successful scout group like ours relies on the help and support of literally hundreds of people. Thank you to all who have contributed to the Group in the last year. Our leader team are at the coal-face and continue to deliver fun and skills to their young people. The

adults and parents who help at meetings and activities are key to this. To those who support the Group in some capacity whether on the Group Executive, fund raisers, doing administration, practical help or whatever, a big thank you. Thanks to Rosy Treasure who continues to ensure that the Executive functions smoothly. Special thanks to Hugh Gostling our Group Scout Leader who continues to give so much of his time, energy and enthusiasm to the role and to the support he receives from his wife Gill in that role.

Scouting continues to enjoy a renaissance in the UK and for good reason. The Scouting movement provides unique opportunities to young people. Our challenge is to ensure we offer those opportunities to as many of the young people in our community as we can, while maintaining the quality of the programme that we offer them. Thank you once again to everyone who has helped the Group during the year. I look forward to another successful scouting year ahead.

Stuart Ballard, Group Chairman

Section E: Financial Review

Financial Strategy

The Group's financial strategy is:

- To fund through subscriptions regular expenditure on the scout centre, administration, leader training, the weekly programme of meetings, transport costs and the capitation fee levied to every member of the association by Scout Headquarters and Surrey County
- To make activities such as camp, trips, etc. self-funding
- To fund through specific fundraising activities capital expenditure such as building improvements, equipment for new activities, vehicles, camping and other equipment renewals, band instruments and IT to allow the leaders to maintain the high quality of the programme.

We plan to maintain cash reserves at a level that enables us to continue to provide a full programme of activities and capital expenditure for three years in the case of a downturn. This is our assessment of the worst case scenario and is based on the assumption that our net fundraising falls by 50% and membership subscriptions decline by a third. Funds grew by £30,000 to £97,900 in anticipation of future capital investment in the Oaken Lane site.

Financial Review 2015-2016

The accounts, as shown in Appendix A, are prepared on a receipts and payments basis, as provided for in the Charities Act 1993. The accounts are presented in the format recommended by the Charities Commission for small charities.

The financial year ended 31st March 2016 (current financial year, CY) shows a surplus of £30,761 compared with a surplus of £9,754 for the year ended 31st March 2015 (prior financial year, PY). Receipts grew by 33% driven primarily by higher receipts for activities and good results from fundraising initiatives. Payments increased by 18%, driven mainly by higher expenditure on activities and a 60% increase in capital expenditure.

Funds on 31st March 2016 were £97,901 compared with £67,140 at March 31st 2015.

Receipts

Total receipts were £175,036 (PY £131,934).

Membership fee income was 7% higher than prior year. Two thirds of the increase was due to an average of 13 more paying members during the year, the remainder is due to the net impact of pre-payment of subscriptions for the next financial year and recovery of subscriptions for the previous financial year. Gift Aid at £9,050 was marginally above PY and continues to be an important contributor to funds, without which fees would need to be approximately £11 higher per term member to compensate. As in prior years over 90% of subscriptions are registered for Gift Aid and almost 100% of subscriptions are paid online.

Gross fundraising at £35,171 was 23% higher than in PY. All fundraising activities exceeded our expectations with excellent results from jumble sales, the bedding plant sale, the fireworks display, Christmas lights stall and sale of Christmas trees. The Summer Fete was reintroduced after a gap of 6 years and was successful in bringing in over £4,500 of funds (net £1,500). The Scout & Guide Band carol singing, Christmas carol service and the Christmas post were once again successful, with part of the proceeds being earmarked for the band trip to Disneyland Paris over New Year 2015/16. As mentioned in the Chairman's summary, fundraising depends on the continued help, support and leadership of many parents, alumni and volunteers to which the Group is indebted.

Activity receipts (for camps, activity weekends, weekly planned activities, etc.) fluctuate from year to year depending on the number and varied nature of activities and the pattern of advance payments. Receipts in CY were 48% higher than PY (£23,856), with the main contributors being the cost of the Band trip to Disneyland Paris and advance payments for the Cubs' trip to Gilwell in April 2016, offset by a reduction in Explorer costs which were inflated in PY by the summer expedition to India.

Donations received included a generous legacy of £10,000 from the family of a former member to be used for future purchase of the land at the back of the current property which is currently leased. A further £1,850 is from a company matching scheme. The remaining £1,760 comes from a mix of sources including hiring out of the scout mini buses to Claygate Primary School and Holy Trinity Church (£712), income from the Feed-In Tariff for electricity generated by the solar panels (£888), and interest income (£764).

Payments (excluding capital expenditure) increased by 15% (£17,242) to £131,403.

Activity costs increased by £16,882: higher costs in the CY related to the Band trip to Paris Disneyland are shown against significant expenditure in PY on the Explorers' trip to India. Fundraising costs increased by £3,048, primarily relating to the re-introduced summer fete. Administration costs increased by £1,888, mainly due to higher training related to paddlesports and higher bank charges due to the successful introduction of the new online payments system which is now used for the majority of payments by parents for subscriptions and activities. Donations by the Group decreased from £6,575 in PY to £2,010 – the reduction primarily due to the exceptional donation of £5,000 to the Rhema Partnership in PY associated with the Explorers' trip to India. A donation of £1,610 was made to the Alzheimer's Society, selected by the Group leaders, out of the proceeds of the various fundraising activities at Christmas.

Capital Expenditure

Capital expenditure at £12,872 increased by 61% on PY. Expenditure included replacement tents and patrol boxes, a new photocopier, a new canoe trailer and upgrades to canoe equipment, and new musical instruments.

Assets and liabilities

As the accounts are maintained and prepared on a cash basis, there is no group balance sheet.

The Group maintains a number of bank accounts and deposits money not immediately required for recurrent expenditure on short-term deposit to generate a modest level of interest. New merchant accounts were opened with Elavon and PayPal in relation to the new online payments system introduced in October 2015.

For the purpose of estimating current value, vehicles and office equipment are “depreciated” at 25% per annum on a straight-line basis (see section B4 of the accounts). Other fixed assets, excluding land and buildings, are “depreciated” at 33% on a reducing balance basis. Land and buildings are not revalued: their value in the asset listing remains unchanged at just over £1.1m.

Gary Ernest, Group Treasurer

Section G: Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees:

Stuart Ballard, Chairman

2nd October 2016

If you have any enquiries about this report or would like more information about 1st Claygate Scout Group, please contact either:

Stuart Ballard

Group Chairman

Tel: 0208 339 0423

Hugh Gostling

Group Scout Leader

Tel: 01372 464580

Appendix A

1st Claygate Scout Group		308135	
Receipts and payments accounts			
For the period from	1st April 2015	To	31st March 2016

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership subscriptions	40,874	-	-	40,874	38,137
Gift Aid	9,050	-	-	9,050	8,964
Fundraising Gross	35,171	-	-	35,171	28,532
Income from Activities	73,264	-	-	73,264	49,409
Donations & Use of Equipment	4,328	10,000	-	14,328	4,426
		-	-	-	-
Other grants received		-	-	-	690
Other income	888	-	-	888	908
Bank interest	764	-	-	764	869
Sub total (Gross income for AR)	164,339	10,000	-	174,339	131,934
A2 Asset and investment sales					
Sale of Assets	697	-	-	697	-
	-	-	-	-	-
Sub total	697	-	-	697	-
Total receipts	165,036	10,000	-	175,036	131,934
A3 Payments					
Premises	16,189	-	-	16,189	15,896
Fundraising expenditure	15,189	-	-	15,189	12,141
Activities	73,371	-	-	73,371	56,489
Transport	4,827	-	-	4,827	5,319
Administration	7,585	-	-	7,585	5,697
Donations	2,010	-	-	2,010	6,575
Membership Levy	10,587	-	-	10,587	10,364
Equipment Maintenance	1,645	-	-	1,645	1,680
	-	-	-	-	-
Sub total	131,403	-	-	131,403	114,161
A4 Asset and investment purchases					
Equipment, e.g. tents	3,290	-	-	3,290	-
New photocopier	3,600	-	-	3,600	-
Paddlesport equipment	3,644	-	-	3,644	-
Other capital expenditure	2,339	-	-	2,339	8,019
Sub total	12,872	-	-	12,872	8,019
Total payments	144,275	-	-	144,275	122,180
Net of receipts/(payments)	20,761	10,000	-	30,761	9,754
A5 Transfers between funds					
A6 Cash funds last year end	67,140	-	-	67,140	57,385
Cash funds this year end	87,901	10,000	-	97,901	67,140

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current accounts	12,399	-	-
	Deposit Accounts	75,002	10,000	-
	Petty Cash	500	-	-
	Total cash funds	87,901	10,000	-
		Unrestricted funds to nearest £.	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details		-	-
			-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Land & Buildings	Unrestricted		1,103,426
	Motor vehicles	Unrestricted		15,794
	Scouting equipment	Unrestricted		12,700
	Musical instruments	Unrestricted		1,380
	Office equipment	Unrestricted		3,600
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details		-	
			-	
Signed on behalf of all the trustees	Signature	Print Name		Date of approval
		Stuart Ballard, Group Chairman		27 July 2016
		Gary Ernest, Group Treasurer		27 July 2016

Independent Examiner's Report to the Trustees of the 1st Claygate Scout Group

Independent examiner's report to the trustees of 1ST Claygate Scout Group.

I report on the accounts of the Group for the year ended 31 March 2016, which are set out in above and in Appendix A.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:
Relevant professional qualification or body:
Address:

Melanie Kennett
ACA
1 Cavendish Drive, Claygate, KT0 0QE

Signed: *M Kennett*

Date: *20th July 2016*



Thank you for reading our
report and for your
continued support.